

The following questions and answers are posted based on inquires regarding ADP- RFP- 08-02.

Question 1: Letter C on page 9 refers to 276 days of TA and training during the 12-month contract period. Is this the number of days for each of the three years or only the number for the first year? If only for the first year, how will it be determined what is required for the succeeding years?

Answer 1: 276 days per year.

Question 2: Number 2a on page 9 refers to conducting a minimum of 3 training events. Is this over the course of all three years?

Answer 2: 3 training events per year.

Question 3: The RFP repeatedly mentions that the contractor will be providing technical assistance (TA) services. Could you give me a sense of specific types of TA services that would fall within the scope of this RFP and ones that would be outside of its scope?

Answer 3: Identify the cultural and gender-specific needs of Pregnant Women, Parenting Women and their Children, and Other Women;

- The Institute of Medicine's Continuum of Care;
- The Chronic Care Model;
- Client follow-up by AOD treatment/recovery programs, including aftercare and relapse prevention;
- Standardized clinical assessments, data collection, and outcome systems for the target population;
- Available programs that deliver AOD treatment/recovery and other supportive services to the target population that include, but are not limited to, Early Start, WIC, and Cal Works;
- Automation system development and linkages;
- Assigning case management for needs identified;
- How to leverage funds;
- The population's tendency to avoid contact with local institutions and their high levels of poverty, unemployment, and disenfranchisement;
- Program designs that are relevant to the population's needs and take into account such barriers as geographic isolation/remoteness; transportation difficulties; institutional, cultural, language differences; and quality child care issues;

- Educational materials or other resources appropriate for the target population;
- Effective advocacy for services on behalf of pregnant and parenting women and their children; and,
- Outreach programs to identify women in need of services.

TA outside of the scope of work would be any issues that do not pertain to women.

Question 4: Is your Department primarily looking for a contractor to provide most of the TA services or is it basically looking for a contractor who will be hiring other consultants with expertise in AOD misuse to provide these services?

Answer 4: It is up to the contractor.

Question 5: Number 4 on page 16 of the RFP asks the bidder to describe a marketing plan and states that it should include a descriptive publication and a website. Is your Department looking for a stand alone marketing plan of the TA services and training that the bidder provides or something that is incorporated into other ADP marketing plans?

Answer 5: Stand alone.

Question 6: Is it possible to get a waiver for the DVBE requirement? I ask because it takes 30 days to go through the process and it is less than 30 days from the time the proposal was published to the time that it is due.

Answer 6: The "Good Faith Effort " 14 day advertising requirement (Trade and Focus Paper) is waived. The DVBE requirements on page 25, section 3.4, Disabled Veteran Business Enterprise Program and Attachment VI page 62.

Question 7: Is it possible to get a one week extension for preparing the proposal? I ask because it will take approximately 1 week for the answers to questions about the proposal to be posted.

Answer 7: Responses to bidder's questions posted to ADP website August 7, 2008.

The following amendment applies to ADP-RFP-08-02

4.0 ESTIMATED TIME SCHEDULE

Amended from:

4.3 Responses to bidders' questions posted on ADP website: July 30, 2008

Amend to:

4.3 Responses to bidders' questions posted on ADP website: August 7, 2008

Please Note:

ADP is collecting data for ALL Small Business and / or Disabled Veteran Business Enterprise contract participation. Bidders must identify ALL Small Business and / or Disabled Veteran Business Enterprise SUBCONTRACTORS on their Project Budget. All information pertaining to other vendors can be addressed through the DGS website.