

All County Lead Agencies

July 2, 2008

Page Two

In order to enhance services to the COD population, the Department of Alcohol and Drug Programs (ADP) will authorize counties, through a pilot project, to utilize up to five percent (5%) of their OTP funds to treat clients with COD. Counties may not use the funds to treat clients who have a "Serious Mental Disorder" (SMD) as defined in the Welfare and Institutions Code, Section 5600.3 (b)(1). For the purpose of this pilot project, ADP will give counties the discretion to determine which non-SMD clients will be eligible for mental health services. Individuals that are defined as having a SMD should be eligible for other funding from sources such as the Mental Health Services Act.

Participation in this pilot project is not mandatory and will not be used as a determining factor for eligibility for OTP funding. However, ADP will require participating counties to identify in their FY 2008-09 OTP application: the specific dollar amount to be used for mental health services for COD clients; the types of services that will be provided; and an explanation of how the county plans to track COD clients and services. Counties shall list all expenditures associated with mental health services for clients with COD on the revised quarterly invoice on Form A and itemized expenditure information must be explained on Form B. The revised quarterly invoice form that is attached includes the new COD category.

Once counties have budgeted and ADP has approved the expenditure of OTP funds for COD services, counties shall not move these funds back to AOD services without ADP's approval. ADP cannot, however, guarantee that approval will be granted.

Finally, as part of ADP's obligation to meet its federal Maintenance of Effort (MOE), it is essential for counties to track expenditures of mental health services for COD clients in detail. This will allow ADP to determine if these funds can be used toward the MOE obligation. Counties that do not adequately track and monitor these COD expenditures will be considered non-compliant and face future audit findings.

If you have questions regarding submission of your OTP application, please contact your SACPA county liaison or the Office of Criminal Justice Collaboration at (916) 445-7456 or SACPA@adp.ca.gov.

Sincerely,



MILLICENT GOMES

Deputy Director

Office of Criminal Justice Collaboration

[Attachment A: Revised OTP Invoice Form A](#)

[Attachment B: Revised OTP Itemized Invoice Form B](#)