

CALIFORNIA DEPARTMENT OF ALCOHOL AND DRUG PROGRAMS

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DATE: April 27, 2001 ACLA Letter No. 01-03

TO: All County Lead Agencies (ACLA)

SUBJECT: Substance Abuse and Crime Prevention Act of 2000
County Plan Guidelines

The purpose of this letter is to transmit guidelines for the development of the County Plan for the Substance Abuse and Crime Prevention Act of 2000 (SACPA). On April 25, 2001, Chapter 2.5, Title 9, California Code of Regulations, as amended, became effective. The regulations contain requirements for ongoing SACPA implementation.

In order to receive the Fiscal Year 2001-02 SACPA allocation, a county must submit a plan for services, approved by the Board of Supervisors or its designee, to the Department of Alcohol and Drug Programs (ADP) on or before June 1, 2001. To assist you in developing the County Plan, ADP developed the attached county planning documents. These documents identify regulatory requirements on key county plan provisions and are intended to streamline and simplify development of the county plan and facilitate ADP review and approval. The planning documents are available on the Department's web site at www.adp.ca.gov.

The "Suggested County Plan Guidelines and Preprint" (Enclosures A & B) are intended for optional use in preparing the narrative portion of the County Plan. The SACPA Fiscal Planning Form and instructions (Enclosure C), are to be used to record the required information. Use of the SACPA Fiscal Planning Form is not optional. Although the narrative portion of the plan may be submitted either electronically or via hard copy, we ask that counties submit the SACPA Fiscal Planning Form via the web site. An automated web tool is being developed to facilitate submission of the SACPA Fiscal Planning Form. It is anticipated that the web tool will be available by May 7, 2001. Information on use of the web tool for the SACPA Fiscal Planning Form will follow under separate cover.



The availability of adequate treatment and the capacity to deliver those services is essential for the success of the Act. It is imperative that counties, when making funding decisions, consider these goals. We would also like to stress the need, when planning your services, to remember that parolees are also included in the provisions of the Act.

County Plans are to be submitted by June 1, 2001, to:

KATHRYN P. JETT
Director
Department of Alcohol and Drug Programs
1700 K Street
Sacramento, CA 95814
Attention: Joy Jarfors, Manager
Office of Criminal Justice Collaboration

Within 15 working days of receipt of the plan, ADP shall notify the county, in writing, whether the plan is approved or is not in compliance with the requirements of the regulations.

We appreciate your ongoing support and cooperation in the successful implementation of SACPA. If you have questions or comments regarding County Plan requirements or development of the County Plan using the enclosed documents, please call either Saralee Dinelli, or Penelope Tafoya with our Office of Criminal Justice Collaboration, at (916) 445-9655. You may also contact ADP via Email at SACPA@adp.state.ca.us. regarding County Plan requirements or any other matter related to SACPA Implementation.

Sincerely,

[Original Signed By]

KATHRYN P. JETT
Director

Enclosures:

- [Enclosure A - County Plan Guidelines](#) [4 pages]
- [Enclosure B - Suggested County Plan Preprint](#) [5 pages]
- [Enclosure C - SACPA County Fiscal Planning Forms](#) [10 pages]
- [Enclosure C1 - Entity Information User Instructions](#) [14 pages total]