

**GOVERNOR'S INTERAGENCY COORDINATING COUNCIL
FOR THE PREVENTION OF
ALCOHOL AND OTHER DRUG PROBLEMS
*Governor's Prevention Advisory Council (GPAC)***

JULY 9, 2003 MEETING

MINUTES

The third meeting of the Governor's Prevention Advisory Council (GPAC) began at 9:00 a.m. on July 9, 2003, at the Department of Alcohol and Drug Programs (ADP). The primary purpose of the meeting was to provide an overview of California's plans for the State Incentive Grant (SIG), and describe the role of the GPAC to representatives from the Center for Substance Abuse Prevention (CSAP).

In addition, presentations were made to the Council concerning the work of the two workgroups: Tobacco (SYNAR) and Binge Drinking Strategic Planning.

Introduction and Old Business

Director Kathy Jett and Deputy Director Michael Cunningham welcomed the Council members and guests, and reviewed the agenda (see Attachment A) for the meeting.

In the prior meeting, the Council had identified several areas of concern, which became the basis for developing issue-specific workgroups. Workgroups are now meeting and reporting results to the GPAC. Today's meeting focused on the Tobacco Workgroup Status Report and the Strategic Planning Workgroup Status Report. In addition, presentations from representatives from CSAP on the SIG process were made to the Council.

Tobacco Workgroup Report

Richard Rodriguez of the Department of Health Services (DHS) reported on Tobacco Workgroup activities. The workgroup met on June 17th to discuss potential coordination of services. Members identified that many agencies and organizations were already synchronizing their tobacco prevention efforts, particularly in response to the Governor's Executive Order D-68-03, which highlights the impact of the Federal SYNAR Amendment and potential loss of \$100 million in funding to California. In addition to efforts already in place, the workgroup created a matrix of additional opportunities for coordination of services. This matrix will be sent to all GPAC members and will be used to finalize collaboration efforts. This workgroup's effort will be presented at the Department of Alcoholic Beverage Control's (ABC) statewide meeting on July 15.

One recommendation from GPAC that was not included within the Executive Order was increasing the penalty for non-compliance. DHS will be examining the issue. Another area of concern was statewide licensure requirements. Counties with licensing laws have shown a

decreased rate of tobacco sales to minors compared to counties that do not have such a provision. The Council agreed to review this matter at a later date.

The next Tobacco Workgroup meeting will be July 14.

Orientation to California's SIG

Mary Joyce Pruden, SIG Project Officer, and Patricia Getty, Branch Chief, Center for Substance Abuse Prevention, presented an overview of the SIG: what it is, components, and key features.

SIGs began in 1997 and have since included 39 states, as well as several territories and Washington, D.C. Erratic funding levels related to legislative environments, not the quality of applications, resulted in different cohort sizes each year.

The previous focus had been on ages 12-17; however, this year is the first cohort of SIGs to include the 12-25 age bracket and their families. The purpose of the SIG is to cooperatively partner with states to accomplish prevention goals. Key points include:

- Performance Partnership Grants (PPGs) will replace the Substance Abuse Prevention and Treatment Block Grant (20% of which supports prevention in California).
- A Cooperative Agreement/SIG meeting will be added to this year's National Prevention Network (NPN) conference.
- CSAP must sign off on all subrecipient RFPs.
- Government Performance & Results Act (GPRA) does apply to this project's data reporting requirements.
- Large evaluation component, both on the state and national cross-site level, will be implemented.
- CSAP's National Registry of Effective Prevention Programs (NREPP) has a master list of all "model" programs. Seven programs address binge drinking and environmental prevention.

SIG process involves the three planning and implementation set of activities:

Systems Building and Program Organization (state level);
Award Subrecipients through State-generated RFP Process; and,
Programs Funded, Document Activities and Results.

GPAC will serve as the SIG Advisory Committee supervising the funding of approximately 20-25 subrecipients (county agencies) at \$100,000-\$250,000 each. The county level of funding presented concerns with some GPAC members. Specifically, some felt the process of direct

funding to counties might bypass other systems or agencies currently involved with binge drinking issues (e.g., CSU system). ADP indicated they would support the involvement of other systems and agencies in the county application process.

Strategic Planning Workgroup

Joël Phillips of EMT and Lauren Tyson of ABC presented the results of two Strategic Planning Workgroup meetings. The workgroup has reviewed a number of strategic plans and settled on a modified format based on the U.S. Department of Education Strategic Plan. The planning process was approved by consensus, and the next workgroup meeting will provide input to the outline.

Council Action Items

Following is the status of action items from the May 9 meeting:

(1) **Action Item 03-002: Governor’s Action Request (GAR) re California Highway Patrol (CHP) joining Council.**

Status: Open. As of this meeting, ADP is still working on representation from CHP.

(2) **Action Item 03-004: Contact Dept. of Social Services (DSS) re joining Council.**

Status: Open. As of this meeting, ADP is still working on representation from DSS.

At this meeting (July 9), the Council members requested the following information be provided:

(1) CSAP’s six prevention strategies. **[Please see Attachment B.]**

(2) CSAP’s pyramid (5 levels of effectiveness of science-based prevention). **[Please see Attachment C.]**

(3) Website for CSAP’s Decision Support System (DSS), which is a unique collection of tools that provides step-by-step guidance in applying what works in prevention. **[Please see www.preventiondss.org.]**

(4) Information regarding the California Prevention Collaborative Summit in San Jose. **[Information has been provided.]**

(6) Prevention Services Division (PSD) can display on ADP’s Calendar of Events any prevention-related meeting, training, conference, etc. sponsored by the participating agencies on the Council. Agencies should provide the necessary information and dates to PSD staff and they will post on the department’s homepage on the Internet. PSD will ask its consultant, EMT, to develop a Council Calendar.

(7) As the Council functions as the SIG Advisory Committee, one of its responsibilities will be to review the subrecipient RFA. In that regard, a request was made for a copy of the SIG

subrecipient RFA. It was shared with the Council, however, that because the subrecipient RFA is not a public document, the Council members could instead review the elements that go into the major design of the subrecipient RFA. **[Please see Attachment D, “Guidance for Selecting SIG Subrecipients”.]**

The meeting concluded at 12:30 p.m.

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**GOVERNOR'S INTERAGENCY COORDINATING COUNCIL
FOR THE PREVENTION OF
ALCOHOL AND OTHER DRUG PROBLEMS
*GOVERNOR'S PREVENTION ADVISORY COUNCIL***

**Department of Alcohol and Drug Programs
1700 K Street
First Floor Conference Room
July 9, 2003
9:00 – 12:30**

OPENING

- | | |
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| 1. Opening remarks – Kathy Jett | 9:00–9:10 |
| 2. Introductions - Kathy Jett/Members | 9:10–9:20 |
| 3. Review of process and purpose of meeting – Kathy Jett | 9:20–9:30 |

NEW ITEM

- | | |
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| 4. Tobacco Subgroup Status Report on Interagency Participation to Address SYNAR (underage sales of tobacco products) - Richard Rodriguez (DHS) | 9:30–9:35 |
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PRESENTATIONS

- | | |
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| 5. Orientation to California's State Incentive Grant (SIG) -
Mary Joyce Pruden, SIG Project Officer, and Trish Getty, Branch Chief, Center for Substance Abuse Prevention (CSAP) | 9:35–10:45 |
| <ul style="list-style-type: none">• Overview of SIG• CSAP's Role and Cooperative Agreement Partnerships• Evaluation Requirements• Lessons Learned
(CSAP handouts) | |

BREAK

- | | |
|--|-------------|
| | 10:45–11:00 |
| 6. SIG Orientation (continued) | 11:00–11:30 |
| <ul style="list-style-type: none">• Implications for the GPAC Process - Michael Cunningham• Future SIG Deliverables to be approved by GPAC - Michael Cunningham | |

- Prevention Resource and Coordination Plan -
Will contain the following Chapters:

- I. Baseline Profile of Statewide Prevention Needs and Assets*
- II. Technical Assistance Mobilization Plan*
- III. Prevention Resource Strategic Plan (PRSP)*
- IV. Refine and Specify Leveraging Plan (RSLP)*

- Subrecipient RFA
- SIG Evaluation Plan and the Formation of the Evaluation Workgroup

7. Statewide Strategic Planning Workgroup 11:30–12:15
- Binge Drinking Briefing Report – Joël Phillips (EMT handout)
 - Council review and approval of Strategic Planning Framework –
Lauren Tyson (ABC)

NEXT STEPS 12:15–12:30

8. Discuss process to review and establish plan for addressing the 16 prevention issues identified by the GPAC and other issues as they evolve - Michael Cunningham

ADJOURN