

**DEPARTMENT OF ALCOHOL AND DRUG PROGRAMS**

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**ADP BULLETIN**

 Updated Paradox Runtime Diskette for Drug Medi-Cal Claims (Counselor Indicator)		Issue Date: 7-20-99	Issue No.
		Expiration Date:	99-26
Deputy Director Approval  SIGNED BY VICTOR REA FOR  GLORIA J. MERK, II Program Operations Division	Function [ ] Information Management [ ] Quality Assurance [ ] Service Delivery [X] Fiscal [ ] Administration	Supersedes Bulletin/ADP Letter No.	

PURPOSE

The purpose of this bulletin is to provide Drug Medi-Cal (DMC) providers that currently use the Paradox Runtime Diskette with the updated version of the diskette which includes the COUNSELOR INDICATOR fields for submission of DMC claims.

DISCUSSION

The update on the Paradox Runtime Diskette is the added fields for the Counselor Indicator. This bulletin is a follow-up to ADP Bulletin [99-11](#). Beginning with July 1999 DMC claims for reimbursement of outpatient drug free and narcotic treatment program counseling services, the claims shall include either the three-alpha character initials or a unique five-digit numeric code of the counselor providing the individual or group counseling session. The counselor indicator must be placed in the column named "Counselor Indicator" on the Paradox Runtime screen for every line containing counseling units of service. When using alpha characters, a minimum of three characters is required in this field. If the counselor has no middle initial a dash (-) should be used. The alpha characters should be left justified and the last two character fields should be left blank. The five-digit numeric code is assigned by each provider and must be unique to the counselor. It is the provider's responsibility to keep a listing of the unique numbers assigned to each counselor and to provide this listing to Department of Alcohol and Drug Programs (ADP) staff upon request.

**FOR CURRENT PARADOX PROVIDERS ONLY:**

Enclosed is the updated Paradox Runtime Diskette which includes the counselor indicator fields. The diskette contains your clients' history files from your April 1999 claim or May 1999 claim to prevent re-entry of all client data.

**FOR CURRENT PARADOX COUNTIES ONLY:**

Enclosed is the updated Paradox Runtime Diskette with the counselor indicator fields. You must have Windows 95 for best results when loading the updated Paradox Runtime. When using the updated Paradox Runtime Diskette you may not mix claim files from the previous Paradox Runtime version with files from the updated Paradox Runtime version.

**FOR COUNTIES/PROVIDERS NOT USING PARADOX:**

If you would like to submit your DMC claims using the Paradox Runtime System, please E-mail ADP at: [DMCINV@adp.state.ca.us](mailto:DMCINV@adp.state.ca.us) to request the diskettes and instructions. Using the Paradox Runtime System requires a one month test period. During the one-month test period, the provider must submit concurrent claims, one on the current media and the other on the Paradox Runtime media. If the two claims match, the next months claim can be submitted on the Paradox media only.

**REFERENCES**

[ADP Bulletin 99-11, dated April 19, 1999](#)

[ADP Bulletin 99-21, dated June 3, 1999](#)

**QUESTIONS/MAINTENANCE**

If you have questions or problems, please send an E-mail message to: [dmcinv@adp.state.ca.us](mailto:dmcinv@adp.state.ca.us) or call our HOTLINE at (916) 324-3874 or contact your Fiscal Management Branch Analyst (see list attached).

**EXHIBITS**

[Fiscal Management Branch Analyst Listing](#)

**DISTRIBUTION**

County Alcohol and Drug Program Administrators  
Wagerman Associates, Inc.  
Director's Advisory Council (DAC)  
Drug Medi-Cal Providers

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