

CALIFORNIA DEPARTMENT OF ALCOHOL AND DRUG PROGRAMS

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**ADP BULLETIN**

Title FINAL SUPPLEMENTAL FISCAL REPORT AND PROGRAM PROGRESS REPORT FOR FISCAL YEAR 1999-00 SAPT UNEXPENDED FUNDS AND FISCAL YEAR 2000-01 YOUTH AND ADULT TREATMENT STATE GENERAL FUND (SGF)		Issue Date: 6-15-01	Issue No. 01-10
Deputy Director Approval (s/Gloria Merk) Gloria J. Merk II Program Operations Division		Expiration Date: Until Notified	Supersedes Bulletin/ADP Letter No.
Function: <input type="checkbox"/> Information Management <input type="checkbox"/> Quality Assurance <input type="checkbox"/> Service Delivery <input checked="" type="checkbox"/> Fiscal <input type="checkbox"/> Administration			

PURPOSE

This bulletin provides instructions for completing the final Supplemental Fiscal Report and Program Progress Report for FY 1999-00 Substance Abuse Prevention and Treatment Block Grant (SAPT) unexpended funds redirected for youth services and the FY 2000-01 State General Fund (SGF) Adult and Youth Treatment Funds. This information is required for a report to the Legislature as mandated by Assembly Bill 1740 (Chapter 52, Statutes of 2000) FY 2000-01 Budget Act.

DISCUSSION

The Supplemental Fiscal and Program Progress Reports are the result of the FY 2000-01 Budget Act and Trailer Bill requirements to redirect the one-time unexpended funds for youth services. This report serves as the final report, collecting the expended fiscal amount and the program activity data targeted for youth and adult treatment, as a result of the FY 1999-00 SAPT fund redirection. Please refer to ADP Bulletin [#00-32](#) for details.

The following are instructions for completing the Final Supplemental Fiscal Report Form and the Program Progress Report:

Supplemental Fiscal Report Form

The total amount available per fund source has been provided, as indicated by the initial Supplemental Fiscal Report and Program Activity Plan that was submitted by your county. Please provide the amount expended per fund source, type of service provided (ODF, DCH etc.), number of clients served, and the cost per unit of service per fund category. This information should reflect the most current program and fund activity.

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If your county is undergoing a change not addressed in this form, please indicate the change(s) on the form. If more space is needed, please use the bottom of the second sheet or attach additional sheets.

Program Progress Report

The Program Progress Report is the opportunity for counties to discuss their program's progress in spending the funds, and their experiences in using the redirected funds. On this report, please describe the activity that occurred because of the FY 1999-00 SAPT fund redirection in the spaces provided. In the Job Training and Retention section, please provide the manner in which the county is integrating the job training and retention requirement, as described in the Budget Act and Trailer Bill.

Because the Supplemental Fiscal Report and Program Activity Plan is the county's only vehicle to provide the Department with fiscal and programmatic information for the report to the Legislature, it is imperative that the report be completed with the most accurate information available and submitted by **Monday, July 2, 2001**.

REFERENCES

Assembly Bill 1740 (Ducheny) 2000-01 Budget
Senate Bill 1344 (Peace) 2000-01 Budget
ADP Bulletin 00-26 (August 14, 2000)
ADP Bulletin 00-31 (September 13, 2000)
ADP Bulletin 00-32 (September 13, 2000)

HISTORY

None

QUESTIONS/MAINTENANCE

Please direct questions to your analyst in the Contracts Management Branch. Mail the forms to Cindy Felix, Contracts Management Branch, Department of Alcohol and Drug Programs, 1700 K Street, Fourth Floor, Sacramento, CA 95814, or fax them to (916) 323-0653 by **Monday, July 2, 2001**.

EXHIBITS

- 1) [Program Progress Report](#)
- 2) [Supplemental Fiscal Report](#)

DISTRIBUTION

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