

DEPARTMENT OF ALCOHOL AND DRUG PROGRAMS

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**ADP BULLETIN**

Title SUPPLEMENTAL FISCAL REPORT AND PROGRAM PROGRESS REPORT FOR FISCAL YEAR 1999-00 SAPT UNEXPENDED FUNDS AND FISCAL YEAR 2000-01 YOUTH AND ADULT TREATMENT STATE GENERAL FUND (SGF)		Issue Date: 2-14-01 Expiration Date: Until Notified	Issue No. 01-1
Deputy Director Approval (s/Marianne Estes - for) Gloria J. Merk, II Program Operations Division	Function: <input type="checkbox"/> Information Management <input type="checkbox"/> Quality Assurance <input type="checkbox"/> Service Delivery <input checked="" type="checkbox"/> Fiscal <input type="checkbox"/> Administration	Supersedes Bulletin/ADP Letter No.	

PURPOSE

This bulletin provides instructions for completing Phase II of the Supplemental Fiscal Report and Program Progress Report for FY 1999-00 Substance Abuse Prevention and Treatment Block Grant (SAPT) unexpended funds redirected for youth services and the FY 2000-01 State General Fund (SGF) Adult and Youth Treatment Funds. This information is required for a report to the Legislature as mandated by Assembly Bill 1740 (Chapter 52, Statutes of 2000) FY 2000-01 Budget Act.

DISCUSSION

The Supplemental Fiscal and Program Progress Reports are the result of the FY 2000-01 Budget Act and Trailer Bill requirements to redirect the one-time unexpended funds for youth services. The reports also serve as the interim report, collecting fiscal and activity data on the development of the programs targeted for youth and adult treatment that is not obtainable through the NNA/DMC contract fiscal detail at this time. The final report will be collected on June 30, 2001 as stated in [ADP Bulletin #00-32](#).

The following are instructions for completing the Supplemental Fiscal Report Form and the Program Progress Report:

Supplemental Fiscal Report Form

The fund source, type of service provided (ODF, DCH etc.,) number of clients served, the cost per unit of service, total amount available per fund source, and the amount of funds dedicated to youth services have been provided, as indicated by the initial Supplemental Fiscal Report and Program Activity Plan that was submitted by your county. If your county is undergoing a change not addressed in this form, please indicate the change(s) on the form. If more space is needed, please use the bottom of the second sheet or attach additional sheets.

Program Progress Report

The Program Progress Report is an opportunity for counties to discuss their program's progress in spending the funds, and their experiences in using the redirected funds. If your program is progressing as planned, please mark the "yes" box. If not, please describe the developmental changes in the spaces provided. In the Job Training and Retention section, please provide the manner in which the county is integrating the job training and retention requirement, as described in the Budget Act and Trailer Bill.

Because the Supplemental Fiscal Report and Program Activity Plan is the county's only vehicle to provide the Department with fiscal and programmatic information for the report to the Legislature, it is imperative that the report be completed with the most accurate information available and submitted by **Wednesday, February 28, 2001**.

REFERENCES

Assembly Bill 1740 (Ducheny) 2000-01 Budget
Senate Bill 1344 (Peace) 2000-01 Budget
[ADP Bulletin 00-26](#), dated August 14, 2000
[ADP Bulletin 00-31](#), dated September 13, 2000
[ADP Bulletin 00-32](#), dated September 13, 2000

HISTORY

None

QUESTIONS/MAINTENANCE

Please direct questions to your contracts analyst in the Contracts Management Branch. Mail the forms to Cindy Felix, Contracts Management Branch, Department of Alcohol and Drug Programs, 1700 K Street, Fourth Floor, Sacramento, CA 95814, or fax them to (916) 323-0653 by **Wednesday, February 28, 2001**.

EXHIBITS

- 1) Program Progress Report
- 2) Supplemental Fiscal Report

DISTRIBUTION

County Alcohol and Drug Program Administrators
Wagerman Associates, Inc.
Director's Advisory Council